

**CNO & ODEA**

Invite you to the  
**27th Biennial  
Conference  
of the  
Caribbean Nurses  
Organization**



**24th - 29th October 2010  
Aruba.**

**Printable Version.**

# **“The Challenging C’s for Nurses in Health Care”.**

**The major Challenge for this Conference is to define to what extent Health Care in the Caribbean becomes Critical as a Consequence of the Global Economic Crisis.**

## **General Information :**

### **A. DONATIONS :**

1. All funds pertaining to the Conference goes into the “**CNO-ODEA Conference Account 2010, account number 606.979.07, Caribbean Mercantile Bank: ”**. This includes the registration fees, donations : from Governments, Nurses Associations, other Corporate Sponsors or Individuals, and any other fundraising efforts of the host country or CNO to build the Conference Fund.
2. ODEA together with all interested NNA’s will offer items for sale at the CNO Conference and the monies are put into this Conference account.
3. ODEA together with all interested NNA’s may offer items for sale, including pins, and items at its Auction at the Conference and the monies are put into the Conference account.
4. Other countries may offer items for sale and part proceed are donated to the Conference Fund.
5. Space for Corporate Exhibition is available and the proceeds from rental are put in the Conference Fund.
6. The CNO Conference Treasury Team for Aruba will keep an accurate and detailed account of each and every contribution to the Conference Fund.  
At the end of the Conference all bills are paid, including floating loan, bills incurred by the host country for the Conference, bills for programs booklets, transportation, kits, etc. Every single item that is not sponsored or service volunteered is paid for, will be audited, making sure that the host country and CNO are both left debt-free. The CNO-ODEA Conference Account will be closed after the Conference when all bills have been paid and an audit have been taken place.

**All who are interested in collaborating to build the Conference Fund should send all their information in advance to the Conference Director.**

## **B. ACCOMODATIONS**

1. The CNO and ODEA have selected the “Holiday Inn Sun Spree Resort” as the hotel which will be the host hotel for this Conference.
2. To control the possibility of debt due to non-payment of delegates for hotel rooms, the names of all delegates will be registered in the ODEA data bank and Hotel computer.
3. ODEA have taken the responsibility for the receipt of all monies for registration as well as for hotel accommodation, and transfer to the hotel what is due.
4. ODEA will and shall request of each participant to send, along with the registration fee, two nights hotel deposit, and the remaining money for hotel accommodation for the nights stay must be paid on registration.
5. Each delegate so registered is assigned a number to reflect or coincide with the hotel room or some other identifying format.
6. Any incidental expenses incurred by the participant at the hotel (telephone calls, room service etc.) must be settled with the hotel by the participant.
7. Delegates cannot enter the hotel rooms without a Registration Number, given by ODEA.

## **C. DOCUMENTATION.**

ODEA will send the following documents to the member associations via either post mail, electronic mail and or via a website or a combination of all before the Conference:

- Registration form (will be sent with this document)
- Call for abstracts (will be sent with this document)
- Nominations for Awards.  
Be reminded that on January 4<sup>th</sup>, a mail has been sent already by the Chairman of the Nomination Committee: Ms. Anoris Martin-Charles, ([anoris@hotmail.com](mailto:anoris@hotmail.com)) concerning:
  - Nomination Slate Form
  - Consent to Serve form
- Special Conference information including items to bring, currency, electrical devices and voltage, flags, insurance, vaccinations, countries that require a visa, additional cost participants expect to incur, etc.
- Invitation letters
- Information refunds (CNO Conference Refund Policy)
- Conference program – broad details

*CNO Conference Printable Version 1 : March 2010 (subjected to changes when necessary).*

Michael Quandt, Conference Director  
[mequandt@hotmail.com](mailto:mequandt@hotmail.com)

All of the above information is approved by the CNO Board before dissemination.

## **General Program :**

### **Registrations :**

Saturday 23 : 8.00 am to 5.00 pm

Sunday 24 : 12.30 am to 5.00 pm

### **Education Sessions\* :**

1. Monday : 11.30 am – 12.30 pm = 1.00 hour

2. Monday : 2.00 pm - 5.00 pm = 3.00 hours

3. Tuesday : 2.00 pm - 5.00 pm = 3.00 hours

4. Thursday : 11.30 pm - 12.30 pm = 1.00 hour

5. Thursday : 2.00 pm - 5.00 pm = 3.00 hours

**TOTAL : 11.00 hours**

### **CNSO- Forum\* :**

Wednesday: 14.00 – 17.00 hours

*\* Depending on the availability of speakers, educational sessions and CNSO, this is subjected to change of date.*

## **CNO Celebration Day and announcement : CNO Auction Day**

Tuesday: 11.30 – 12.30 hours

### **Tours**

1. Wednesday October 28: 8.30 – 12 30 : Island Tour

2. Friday October 30:

- 10.0 am – 12. 00 pm: Tour to the health care institutions/school

- 2.00 pm – 4. 00 pm: Tour to the health care institutions

**If Conference Participants are not interested in Business Meetings or Island Tours, there will be other tours on the Island available which have to be paid separately.**

### **Ecumenical Service :**

Sunday: 8.00 – 11.00 hours

### **Nightly Activities :**

- Cocktail Reception,
- Opening Ceremony,
- Cultural Night,
- Surinam Night.
- Closing Ceremony.

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Michael Quandt, Conference Director

mequandt@hotmail.com



**THE CARIBBEAN NURSES ORGANIZATION**  
**ANTIGUA AND BARBUDA NURSES ASSOCIATION HEADQUARTERS**  
**QUEEN ELIZABETH HIGHWAY, ST. JOHNS. ANTIGUA**  
c/o Marnixstraat 3, Aruba Dutch Caribbean/ P.O. BOX 3034  
Tel: (00297) 564-1033 FAX: (00297) 5820274



Email: [cnosecretariat@gmail.com](mailto:cnosecretariat@gmail.com) [richardmaxwell@teacher.com](mailto:richardmaxwell@teacher.com)

**Region 1**  
BAHAMAS  
BERMUDA  
BELIZE  
CAYMAN ISLANDS  
JAMAICA  
TURKS & CAICOS

**Region 11**  
ANGUILLA  
ARUBA  
BRITISH VIRGIN IS.  
CANA  
ODEAN (Netherlands Antilles)  
PUERTO RICO  
ST. CROIX  
ST. THOMAS  
ST. KITTS & NEVIS

**Region 111**  
ANTIGUA  
DOMINICA  
GUADELOUPE  
HAITI  
MARTINIQUE  
MONTSERRAT  
ST. LUCIA

**Region 1V**  
BARBADOS  
FRENCH GUYANA  
GRENADA  
GUYANA  
SURINAME  
ST. VINCENT &  
THE GRENADINES  
TRINIDAD & TOBAGO

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From the Desk of the CNO President- RN. : Richard Maxwell

Dear Presidents National Nurses Associations,

This is in a series of follow-up/reminder and general information letters re the CNO 27<sup>th</sup> Biennial Meeting and Conference in Dutch Territory of Aruba.

Many of you may have limited email space and so the documents will be sent in small numbers to give you time to free up your computer emails. Many of the documents will ask you to respond by certain deadline dates, **please honor these dates.** They are to help us to refine our planning and so provide you and your delegation with the best CNO Conference.

Please also help us to reach all member Nurses Associations, Stakeholders and Partners. Despite repeated requests for your up-to-date contact information, we still have not yet received it from all persons and NNAs. So, when you receive this information, please forward it to your members, friends and colleagues across the Caribbean, so that at least some one in each country will receive it.

Thank you for helping and supporting CNO

- **The deadline for Early Registration is : July 1<sup>st</sup>, 2010.**
- **The deadline for Late Registration is : August 31<sup>st</sup>, 2010.**
- **The deadline for submitting your Nomination forms for Election of Officers for the next Biennium is : September 20, 2010**
- **The deadline for submitting Awards Nomination forms is : July 15, 2010**
- **Abstracts :**
  - **The deadline for submitting your Abstracts and proposal for Moderator is : April 15, 2010,**
  - **A notice of Acceptance or Rejection will be sent no later than : May 15, 2010,**
  - **The deadline for submission of work is : July 31, 2010,**
  - **Acceptance notification will be sent before : August 30, 2010,**
  - **The deadline for submission of definitive presentation will be: Sept. 30, 2010.**

Sincerely

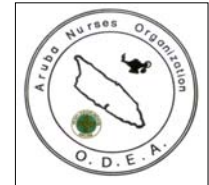
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Michael Quandt, Conference Director

[mequandt@hotmail.com](mailto:mequandt@hotmail.com)

Richard Maxwell,  
President Caribbean Nurses Organization

## **Caribbean Nurses Organisation 27th Biennial Conference**



### **The Challenging C's for Nurses in Health Care**

The major **Challenge** for this **Conference** is to define to what extent **Health Care** in the Caribbean becomes **Critical** as a **Consequence** of the **Global Economic Crisis**

**October 24 - 29, 2010**



**ARUBA  
Holiday Inn  
SunSpree Resort**

**Requesting Sponsorship offers  
from Companies**

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Michael Quandt, Conference Director

mequandt@hotmail.com

**Aruba Nurses Organisation O.D.E.A.**

Paradera 175, apt. 5, Paradera, ARUBA  
 P.O.Box 3034

e-mail : [odearuba@gmail.com](mailto:odearuba@gmail.com)

Contact: **Michael Quandt,**  
**Conference Director**

Tel: 00297 5936397 / Fax: **00297 5887065**

**Caribbean Nurses Organization C.N.O.**

**Richard Maxwell, President**

Marnixstraat 1

e-mail : [richardmaxwell@teacher.com](mailto:richardmaxwell@teacher.com)

Tel: **00297 5641033**

Fax: **00297 5848576**

**Exhibitor stand:**

Non-profit Associations/Organizations	\$ 500
Public/semi-public Organizations	\$ 1.800
SME	\$ 1.200
Companies of more than 25 paid workers	\$ 1.600

The Hiring of the exhibitor stands for the day includes :

- The inscription on the descriptive one of the conference
- The exposing badge
- Electric connections
- Decorations
- Dustbins

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[mequandt@hotmail.com](mailto:mequandt@hotmail.com)

- Coffee break/to lunch

Possibilities are :

- during lunch break and during CNO-Auction or
- the whole day

## **Caribbean Nurses Organization : 27<sup>th</sup> Biennial Conference Aruba : October 24<sup>th</sup> - 29<sup>th</sup> , 2010**

### **REGISTRATION FEES**

Payment of registration fee will have to be payable to the Aruba Nurses Organization special account : **“CNO-ODEA Conference Account 2010, account number 606.979.07, Caribbean Mercantile Bank: ”**.

**Early registration :** Until July 1<sup>st</sup>, 2010 :

- |   |              |
|---|--------------|
| - Nurses :                                      | US \$ 300,00 |
| - Retired Nurses :                              | US \$ 250,00 |
| - Students :                                    | US \$ 150,00 |
| - Other Professionals or accompanying persons : | US \$ 400,00 |

**Late registration :** From 2<sup>nd</sup> July 2010 to 31<sup>st</sup> August 2010 :

- |   |              |
|---|--------------|
| - Nurses :                                      | US \$ 350,00 |
| - Retired Nurses :                              | US \$ 275,00 |
| - Students :                                    | US \$ 175,00 |
| - Other Professionals or accompanying persons : | US \$ 450,00 |

**After August 31<sup>st</sup> 2010 : Daily Registration :**

- |   |             |
|---|-------------|
| - Nurses :                                      | US \$ 50,00 |
| - Retired Nurses & Students :                   | US \$ 30,00 |
| - Other Professionals or accompanying persons : | US \$ 60,00 |

*Be advised that for daily registration a fee should also be paid for the Opening and Closing Ceremony, Cultural and Surinam Night.*

Registration fee includes : access conference, conference kit, badge, hotel accommodation, hotel transport/airport and vice versa, Field Trip, Opening and Closing Ceremony, Cultural and Surinam Night.

### **HOTEL REGISTRATION : Holiday Inn SunSpree Resort**

Hotel accommodations will only be reserved upon receipt of payment (for two nights).

Payment should be made payable to the Aruba Nurses Organization special account : **“CNO-ODEA Conference Account 2010, account number 606.979.07, Caribbean Mercantile Bank: ”**.

**Registration Rates :**

Single                    US \$ 210,00 per person per day

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Double US \$ 145,00 per person per day

Triple US \$ 125,00 per person per day

Children 11 & under : Free/ Ages 12-17 : US \$ 50,00

There is no possibility of a maximum of four adults allowed in the room.

All prices include an all-inclusive plan (all breakfast, lunch and dinner included/taxes).

*Non Hotel stay must pay for Opening and Closing Ceremony, Cultural and Surinam Night*

### **OTHER INFORMATION :**

1. Registration Forms (4 pages) is also send in 2 versions :
  - As Microsoft Word,
  - As a PDF-file.It is important that the registration forms be filled in completely and provided with information and signature of the president of the NNA.
2. ODEA will appreciate for the registration to be filled in and send back electronically.
3. The Call of Abstracts is also send as a PDF-file. There will be 2 documents : one for General Information and one that have to be used for sending information.  
Be informed that the Call of Abstracts will have to be sent to the chairman of the Educational Committee, with a copy to the Conference Director. Take good notice of the given dates for the Call of Abstracts.
4. Educational Committee is finalizing all the topics for the Conference. See the topics on the Call of Abstracts documents.
5. For more information about Holiday Inn Sunspree Resort see :  
<http://www.caribbeanhi.com/aruba/>
6. Every month there will be specific additional information.
7. If there is more information needed, please contact the CNO Board or the Conference Director.

Yours Truly,

*Michael Quandt,*

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Michael Quandt, Conference Director

mequandt@hotmail.com

*Conference Director.*